

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF AUGUST
PERKASIE REGIONAL AUTHORITY
MONDAY, AUGUST 08, 2022

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:26 p.m. on August 08, 2022 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, and Ben Rainear. Absent from the meeting with the consent of the Board were Stephen Algeo, and David Bedillion. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Rainear, seconded by Horn, the Minutes of the regular meeting of July 11, 2022 were unanimously approved as written.

PUBLIC FORUM:

- a) 429 Juliana Way – Property owner Justin Holmes requested to have a 2nd water meter installed dedicated for an irrigation system. He added that some municipalities used a deduct meter. The Board did not come to an agreement but would look into it for the next Board meeting.
- b) 2317 Hill Rd. – This property had their meter replaced (in a meter pit) in April of this year. The property owner received a high utility bill and contacted PRA. PRA conducted a usage trend only to find out that the meter pit was leaking causing excessive usage. This leak was over two different billing periods. The Manager requested a refund for the property owner for their current bill of \$417.85 and then a credit for their next bill in October for \$89.05. The total amount of credit would be \$506.90.
See Official Board Action

CORRESPONDENCE:

- a) None this meeting.

PWTA:

- a) Minutes from the June 2022 meeting
- b) June 2022 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for July 2022
- b) Profit and Loss Budget Overview Reports for July 2022
- c) Statement of Trust Funds – July 2022
- d) Revenue Fund Requisition Number 571 in the amount of \$149,736.78
- e) Construction Fund Requisition Number 170 and 171 in the total amount of \$8,417.00
- f) Project Summaries
- g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Rainear, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for July 2022
- b) Average production by month for July 2022
- c) Precipitation Report for July 2022
- d) Water Production Reports for July 2022
- e) Sewer truck reports

Upon motion by Rainear, seconded by Horn, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Radio Club – The Solicitor stated that there was an agreement created for the Radio Club for \$200.00/year (\$50.00/quarter).
- b) Spruce St. Townhouses – The Solicitor stated that there was an agreement created for the Spruce St. Townhouses.

Upon motion by Rainear, seconded by Horn, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Ridge Road Sewers – The Engineer recommended that we retain final payment until we have a release from PennDOT.
- b) Storage Tank (Reservoir) – The Engineer stated he received approval from the Borough for the Land Development Plans. He submitted a permit request to DEP for the water supply. The Engineer stated that he was working on the design plans.
- c) 8th Street Commons – The Engineer stated that the plans were reviewed and revised and he issued a review letter.
- d) Spruce St Townhouses – The Engineer stated that he provided a preliminary punch list to the developer.
- e) Almont Sewers – The Engineer stated that he has a meeting scheduled for Wednesday to discuss sewers in Almont.
- f) Abandonment of Wells – The Engineer stated that they received a permit for the abandonment of two wells with one site allowed to be used as residential and the other site would not be allowed to be used for residential.

Upon motion by Rainear, seconded by Horn, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Well #14 – The Manager stated that the parking lot was on top of their easement. The Board directed the Manager to contact the Township in order to explore the well and go over the easement.
- b) Spruce St. Townhouse Escrow Release #1 and #2 – The Manager presented to the Board the Spruce St. Townhouse Escrow Release #1 and #2. The first release was for engineering work that has been completed and the second release was for work that has been completed.
See Official Board Action
- c) Ridge and Lawn Ave. – The Manager stated that he was contacted by the developer regarding how to best serve the 4 acre parcel they own at the corner of Ridge and Lawn on the south side of Ridge. He further stated that a meeting was scheduled for Wednesday with PRA, Telford, West Rockhill and the developer.
- d) Sewer Lining Quote – The Manager presented to the Board a quote from SWERP to line roughly 1,780 linear feet of sewer pipe. This would potentially reduce the backups at the railroad crossing during heavy rain events.
See Official Board Action
- e) BCWSA – The Manager stated that he attended the open house at the Bucks County Community College regarding the potential sale of BCWSA and there has yet to be a formal decision on the potential sale to Aqua.

- f) PRA Standards Updates – The Manager presented the standard updates to the Board. The Board directed the Manager to request changes and to be resubmitted for the next meeting.
- g) Cross Connection Control Letters – The Manager presented a copy of the cross connection control letters that were mailed out to some of the non-residential customers and residential customers that have fire suppression systems.

Upon motion by Horn, seconded by Rainear, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Rainear, the Board unanimously approved to credit 2317 Hill Rd. for the water charges in the total amount of \$506.90

Upon motion by Watt, seconded by Rainear, the Board unanimously approved the Spruce St. Townhouse Escrow Release #1 and #2.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved the Sewer Lining Quote in the total amount of \$74,911.00.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

- a) Personnel – The Board went into Executive Session to discuss personnel and did not reconvene

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Rainear, the meeting was adjourned at 7:55 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



David Bedillion, Secretary