

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF NOVEMBER  
PERKASIE REGIONAL AUTHORITY  
MONDAY, NOVEMBER 14, 2022

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:27 p.m. on November 14, 2022 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, David Bedillion, Stephen Algeo, and Ben Rainear. Staff members present: Nicholas Fretz, Manager, Brian Binney, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

**NEW BUSINESS:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Bedillion, seconded by Horn, the Minutes of the regular meeting of October 10, 2022 were unanimously approved as written, with Algeo abstaining.

**PUBLIC FORUM:**

- a) 512 Concord Place – Property owner requested relief from her bill due to a leaking toilet that has since been fixed.  
**See Official Board Action**
- b) 515 Pleasant Run Place – Property owner requested relief from her bill due to the required watering of new shrubbery and the unforeseen drought in the previous months.  
**See Official Board Action**
- c) 711 S. 9<sup>th</sup> St. – The Manager presented the property owner's request for relief from her bill due to a leak that has since been fixed.  
**See Official Board Action**
- d) Charles Rittenhouse – Property owner expressed concern of the penalty received due to the post office not delivering mail to his residence. The Board waived the penalty and offered alternative ways for his bill to be viewed.

**CORRESPONDENCE:**

None this meeting.

**PWTA:**

- a) Minutes from the September 2022 meeting
- b) September 2022 flow reports

**FINANCIAL INFORMATION:**

- a) Balance Sheet for October 2022
- b) Profit and Loss Budget Overview Reports for October 2022
- c) Statement of Trust Funds – October 2022
- d) Revenue Fund Requisition Number 574 in the amount of \$136,050.88.
- e) Bond Redemption and Improvement Fund Requisition Number 1081 thru 1085 in the total amount of \$111,030.75.
- f) Construction Fund Requisition Number 175 thru 177 in the total amount of \$4,126.69.
- g) Project Summaries
- h) Developer Escrow Releases & Summaries

Upon motion by Horn, seconded by Algeo, the Financial Information was unanimously approved.

**OPERATIONS REPORT:**

- a) Activity Report for October 2022
- b) Average production by month for October 2022
- c) Precipitation Report for October 2022
- d) Water Production Reports for October 2022
- e) Sewer truck reports

Upon motion by Watt, seconded by Bedillion, the Operations Report was unanimously approved.

**SOLICITOR'S REPORT:**

- a) Grant Application – The Solicitor stated that the agreements had been signed and would have them recorded.
- b) Pennridge Airport – The Solicitor stated that the easements and dedication were in process.
- c) Delbar Property – The Solicitor stated that the construction and tapping fee agreements would need to be signed.

Upon motion by Horn, seconded by Bedillion, the Solicitor's Report was unanimously approved.

**ENGINEER'S REPORT:**

- a) Ridge Rd. Sewers – The Engineer stated that PennDOT closed out the permit to the project. The final payment to the contractor was sent.
- b) Storage Tank – The Engineer stated that he was soliciting bids on Penn Bid which would be due by November 30<sup>th</sup>.
- c) 8<sup>th</sup> St. Commons – The Engineer stated that he reviewed the revised plans and offered comments. He received a new set of revised plans.
- d) Spruce St. Townhouses – The Engineer stated that he was waiting for the contractor to address the punch list.
- e) Old Bethlehem Pike Grant – The Engineer stated that he was working with the Manager to respond to comments from the PennVest staff. Plans and contract documents were submitted prior to the deadline.
- f) Ridge Run Well Abandonment – The Engineer stated that he had issued a Notice of Intent to Award to the low bidder, A.C. Schultes. He reviewed the bonds and found them to be satisfactory. He recommended that the Authority issue a Notice of Award, followed by a Notice to Proceed.

Upon motion by Horn, seconded by Algeo, the Engineer's Report was unanimously approved.

**MANAGER'S REPORT:**

- a) Grant Application – The Manager stated that the grant application was submitted on October 31<sup>st</sup>. He had been working with the Engineer on communicating with our contacts from DEP making adjustments and providing additional information as needed.
- b) Lead & Copper Rule – The Manager stated that DEP would have a new Lead and Copper Rule in 2024 and as part of that legislation, all water providers would be required to determine where there are lead and copper services in the system. We had removed all of our known lead services but part of the regulation, we have to prove that we removed them.
- c) Notice of Award and Notice to Proceed – The Manager stated that the Engineer recommended the Authority issue a Notice of Award, followed by a Notice to Proceed.  
**See Official Board Action**

Upon motion by Watt, seconded by Horn, the Manager's Report was unanimously approved.

**OFFICIAL BOARD ACTION:**

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 512 Concord Place for the sewer charges in the amount of \$910.70.

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 515 Pleasant Run Place for the sewer charges in the amount of \$411.05.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved to credit 711 S. 9<sup>th</sup> St. for the sewer charges in the amount of \$343.85.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved the Notice of Award to A.C. Schultes and the Notice to Proceed.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

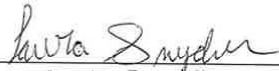
**EXECUTIVE SESSION:**

None this meeting.

**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Horn seconded by Bedillion, the meeting was adjourned at 7:42 p.m.

Respectfully Submitted,

  
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Laura Snyder, Recording Secretary

  
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David Bedillion, Secretary