

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF DECEMBER  
PERKASIE REGIONAL AUTHORITY  
MONDAY, DECEMBER 12, 2022

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:27 p.m. on December 12, 2022 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, David Bedillion, and Stephen Algeo. Absent from the meeting with the consent of the Board was Ben Rainear. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

**NEW BUSINESS:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Horn, seconded by Bedillion, the Minutes of the regular meeting of November 14, 2022 were unanimously approved as written.

**PUBLIC FORUM:**

None this meeting.

**CORRESPONDENCE:**

- a) PMRS – The Manager presented the revised 2023 MMO worksheet. The normal cost rate originally provided did not include the disability cost rate. This caused the MMO to be lower than it should have been.

**PWTA:**

- a) Minutes from the October 2022 meeting
- b) October 2022 flow reports
- c) Historical Flow Data
- d) Re-rating Estimates

**FINANCIAL INFORMATION:**

- a) Balance Sheet for November 2022
- b) Profit and Loss Budget Overview Reports for November 2022
- c) Statement of Trust Funds – November 2022
- d) Revenue Fund Requisition Number 575 in the amount of \$107,417.74.
- e) Bond Redemption and Improvement Fund Requisition Number 1086 thru 1088 in the total amount of \$19,656.14.
- f) Construction Fund Requisition Number 178 in the total amount of \$4,481.50.
- g) Project Summaries
- h) Developer Escrow Releases & Summaries

Upon motion by Horn, seconded by Algeo, the Financial Information was unanimously approved.

**OPERATIONS REPORT:**

- a) Activity Report for November 2022
- b) Average production by month for November 2022
- c) Precipitation Report for November 2022
- d) Water Production Reports for November 2022
- e) Sewer truck reports

Upon motion by Algeo, seconded by Bedillion, the Operations Report was unanimously approved.

**SOLICITOR'S REPORT:**

- a) Grant Application – The Solicitor stated that the agreements for the extension of water service were recorded.
- b) Pennridge Airport – The Solicitor stated that he was in the process of preparing easements and dedication.
- c) 8<sup>th</sup> St. Commons – The Solicitor stated that the construction and tapping fee agreements were being prepared.
- d) Ridge Run Well Sites – The Solicitor stated that the well sites should be listed for sale with a realtor.

Upon motion by Algeo, seconded by Bedillion, the Solicitor's Report was unanimously approved.

**ENGINEER'S REPORT:**

- a) Storage Tank – The Engineer stated that they received two bids for the water tank. The low bidder was Preload, LLC with a bid of \$2,622,000.00. The Engineer recommends not to proceed with the process without a successful simulation.
- b) 8<sup>th</sup> St. Commons – The Engineer stated that the plans were approved with a few minor conditions.
- c) Spruce St. Townhouses – The Engineer stated that they are waiting for the contractor to address the punch list.
- d) Old Bethlehem Pike – The Engineer stated that the application was submitted and they are awaiting the decision from PennVest.
- e) Ridge Run Well Abandonment – The Engineer recommended that a Notice to Proceed be issued.

Upon motion by Horn, seconded by Bedillion, the Engineer's Report was unanimously approved.

**MANAGER'S REPORT:**

- a) PRA – Perkasio Garden Club Agreement – The Manager presented the Perkasio Garden Club agreement for 2023.  
**See Official Board Action**
- b) Sellersville Conveyance Capacity Payment – The Manager presented the Sewer Capacity Agreement between Sellersville Borough and PRA. This is a charge that PRA pays to Sellersville to discharge into their collection system for all of the properties we connect along Ridge Rd.
- c) Water Main Extension to 305/309 N. 4<sup>th</sup> St. – The Manager stated that they would be extending a 2" water main in the alley to service both properties and then restoring the alley with either cold patch or hot mix.
- d) Audit Engagement Letter – The Manager presented the audit engagement letter which showed a rate increase of about 8%.  
**See Official Board Action**
- e) Ridge Run Water Tank – The Manager stated that the Ridge Run Water Tank was empty and just sitting. He recommended putting the Tank on MuniBid to see if anyone would be interested in purchasing it.

Upon motion by Algeo, seconded by Bedillion, the Manager's Report was unanimously approved.

**OFFICIAL BOARD ACTION:**

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the Perkasio Garden Club Agreement for 2023.

Upon motion by Watt, seconded by Horn, the Board unanimously approved the Audit Engagement Letter.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

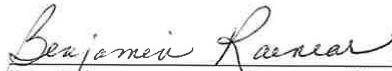
**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Algeo seconded by Bedillion, the meeting was adjourned at 7:22 p.m.

Respectfully Submitted,



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Laura Snyder, Recording Secretary



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Ben Rainear, Assistant Secretary/Treasurer