

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF JUNE
PERKASIE REGIONAL AUTHORITY
MONDAY, JUNE 12, 2023

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:29 p.m. on June 12, 2023 by Chairman David Watt. Attending in addition to the Chairman were Board Members Ben Rainear, Stephen Algeo and Victoria Miller. Absent from the meeting with the consent of the Board was J. Thomas Horn. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Rainear, seconded by Algeo, the Minutes of the regular meeting of May 08, 2023 were unanimously approved as written.

PUBLIC FORUM:

- a) 1031 N. Ridge Rd. – The Manager presented for Jacqueline McCollum requesting relief from her bill due to a leak that has since been fixed.
See Official Board Action
- b) 500 W. Walnut St. – Stacy DeAngelis requested relief from her tenant’s bill due to an incorrect plumbing connection when a backflow preventer was installed by a plumber.
See Official Board Action
- c) Marcum – Audit Presentation – Justin Blackwell presented the 2022 Financial Audit to the Board. The Authority had a great financial year in 2022 with strong financial indicators.
See Official Board Action

CORRESPONDENCE:

- a) 509 Concord Place – The Manager presented a letter to the Board regarding a resident’s expense for renting equipment for a sewer backup. The Board stated that the Authority provides this sewer backup service as an added value to the local residents.

PWTA:

- a) Minutes from the May 2023 meeting
- b) May 2023 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for May 2023
- b) Profit and Loss Budget Overview Reports for May 2023
- c) Statement of Trust Funds – May 2023
- d) Revenue Fund Requisition Number 581 in the amount of \$150,644.49.
- e) Bond Redemption and Improvement Fund Requisition Number 1101 thru 1102 in the total amount of \$44,192.50.
- f) Construction Fund Requisition Number 183 thru 185 in the total amount of \$228,231.50.
- g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Algeo, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for May 2023
- b) Average production by month for May 2023
- c) Precipitation Report for May 2023
- d) Water Production Reports for May 2023
- e) Sewer truck reports

Upon motion by Algeo, seconded by Rainear, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) PENNVEST Grant – The Solicitor presented a letter from PENNVEST granting consent to the commencement of construction on the PRA PFAS Line Extension project prior to PENNVEST loan closing.

Upon motion by Algeo, seconded by Rainear, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Ridge Run Well Abandonment – The Engineer stated that the two Ridge Run wells have been officially abandoned and recommended a final payment to the contractor.
- b) Ridge Rd. Reservoir – The Engineer stated that the contractor had started his demolition and is expected to take at least a month.
- c) Bethlehem Pike Water Main Extension – The Engineer stated that they are 80% complete with the design and the PennDOT HOP application. They expect to file for the HOP and other permits later in the month.
- d) Old Bethlehem Pike – PENNVEST – The Engineer stated that they received approval from PENNVEST to begin construction on Phase 1 which is expected to start on June 19th. The Engineer requested approval from the Board for a Notice to Proceed.
See Official Board Action
- e) Highland Drive – The Engineer stated that they were informed by the Borough that the water main must be replaced by October 31st. The Engineer requested approval from the Board for a Notice to Proceed to have the project go out to bid.
See Official Board Action

Upon motion by Algeo, seconded by Miller, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Resolution 2023-06: Meeting Time Change - The Manager presented to the Board the Resolution 2023-06: Meeting Time Change which would change the start time of the board meetings to 5:30p.m..
See Official Board Action
- b) 8th St. Commons LOC Reduction #3 – The Manager presented to the Board the 8th St. Commons LOC Reduction #3. The Contractor had completed more work in May with regards to the water and sewer improvements and requested a LOC reduction of \$87,768.00.
See Official Board Action
- c) Violation Notification – The Manager presented the violation notification that stated the Authority failed to sample for SOC's (Synthetic Organic Compounds) at all entry points in the first quarter of 2023. When the samples were sent into the lab, the lab only analyzed by certain methods and not the full set of listed methods required. It was already second quarter by the time PRA was made aware of the issue. The Manager stated that a sample was taken in May to make up for the missed quarter sample and then another sample was taken at the beginning of June for the second quarter sample. PRA was not over any limits for SOC's and the notice was a standard notice from DEP for missing a sample timeline.
- d) High Point Circle Offer - The Manager presented the High Point Circle Offer at full asking price with settlement on or before 8/31/23.
See Official Board Action

Upon motion by Watt, seconded by Rainear, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Rainear, the Board unanimously approved to credit 1031 N. Ridge Rd. for the sewer charges in the amount of \$127.90.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved to credit 500 W. Walnut St. for the charges in the amount of \$684.70.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved the 2022 Audited Financial Statements.

Upon motion by Watt, seconded by Miller, the Board unanimously approved the Notice to Proceed for the Old Bethlehem PENNVEST project.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved the Engineer to put the Highland Drive project out to bid.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved the Resolution 2023-06: Meeting Time Change.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the 8th St. Commons LOC Reduction #3 for \$87,768.00.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved the High Point Circle Offer of \$100k with settlement on or before 8/31/23.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Rainear, the meeting was adjourned at 6:29 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Ben Rainear, Assistant Secretary/Treasurer