

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF JULY
PERKASIE REGIONAL AUTHORITY
MONDAY, JULY 10, 2023

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:29 p.m. on July 10, 2023 by Vice Chairman J. Thomas Horn. Attending in addition to the Vice Chairman were Board Members Ben Rainear, Stephen Algeo and Victoria Miller. Absent from the meeting with the consent of the Board was David Watt. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Algeo, seconded by Rainear, the Minutes of the regular meeting of June 12, 2023 were unanimously approved as written.

PUBLIC FORUM:

None this meeting.

CORRESPONDENCE:

- a) DEP Letter – The Manager presented a letter from DEP regarding the manganese exceedance at Well #11. The Manager further stated that they had planned on developing Well #14 and potentially having that well up and running in about 3 years in order to possibly abandon Well #11.
- b) East Rockhill Township Road Opening Permit for Grant Project – The Manager presented to the Board the Road Opening Permit cost from East Rockhill Township of \$71k. This would be for the repaving of the whole road since the Grant would only cover the trench restoration.

PWTA:

- a) Minutes from the May 2023 meeting
- b) May 2023 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for June 2023
- b) Profit and Loss Budget Overview Reports for June 2023
- c) Statement of Trust Funds – June 2023
- d) Revenue Fund Requisition Number 582 in the amount of \$342,412.60.
- e) Bond Redemption and Improvement Fund Requisition Number 1103 thru 1109 in the total amount of \$938,242.18.
- f) Construction Fund Requisition Number 186 thru 188 in the total amount of \$272,352.78.
- g) Developer Escrow Releases & Summaries

Upon motion by Horn, seconded by Rainear, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for June 2023
- b) Average production by month for June 2023
- c) Precipitation Report for June 2023
- d) Water Production Reports for June 2023
- e) Sewer truck reports

Upon motion by Algeo, seconded by Miller, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

None this meeting.

ENGINEER'S REPORT:

- a) Ridge Road Reservoir – The Engineer stated that the contractor had completed his demolition work and the tank installers were expected to be at the site around August 10th.
- b) Bethlehem Pike Water Main Extension – The Engineer stated that they were about 90% complete with the design and with the PennDOT HOP Application. He further stated that they expected to file for the HOP and for the other permits in about 2 weeks.
- c) Old Bethlehem Pike – PENNVEST – The Engineer stated that the contractor installed the water main in Park Avenue and was installing the pipe in Old Bethlehem Pike. The Engineer stated that the contractor came across contaminated soil and would need to properly dispose of it. The Engineer requested change order #2 not to exceed \$144k for the removal of the contaminated soil.
See Official Board Action
- d) Highland Drive – The Engineer stated that they advertised for bids and received a bid from KBC Construction, LLC with a bid of \$510,580.00. The Engineer requested authorization from the Board to issue a Notice of Intent to Award, Notice of Award, and Notice to Proceed to get the project started by early August.
See Official Board Action
- e) Almont Sewer – The Engineer stated that a developer had reached out to him to design the pump station. The Engineer asked the Board if they had any reservations towards this idea. The Board directed the Engineer to proceed with the design.

Upon motion by Horn, seconded by Miller, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Driveway Repair Quote – The Manager presented to the Board a driveway repair quote of \$3,300.00 for the cracks in the parking lot to be sealed. The Board requested the Manager to get a 2nd quote for comparison.
- b) New Hire – Ian Schurr – The Manager made a recommendation to the Board for a new hire for the System Operator position. He further stated that he would like the Board to authorize him to extend an offer to Ian Schurr for the System Operator position at the rate of \$27.00/hour.
See Official Board Action
- c) 2024 Draft Budget – The Manager presented to the Board the 2024 Draft Budget projection. The projection included a rate increase of about 3.31% for the average customer, or about a \$10 increase per quarter. The budget also included adding 1 additional System Operator mid-way through next year and a projected salary schedule.
- d) Selective Properties – The Manager presented to the Board the tapping/construction agreements for selective properties for approval.
See Official Board Action

Upon motion by Horn, seconded by Algeo, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Horn, seconded by Algeo, the Board unanimously approved Change Order #2 not to exceed \$144k for the removal of contaminated soil on Old Bethlehem Pike.

Upon motion by Horn, seconded by Rainear, the Board unanimously approved the issuing of Notice of Intent to Award, Notice of Award, and Notice to Proceed to KBC Construction.

Upon motion by Horn, seconded by Miller, the Board unanimously approved the authorization of the Manager to extend an offer to Ian Schurr for the System Operator position at the rate of \$27.00/hr.

Upon motion by Miller, seconded by Rainear, the Board unanimously approved the agreements with Select Properties.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.


EXECUTIVE SESSION:

None this meeting.

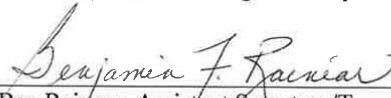
ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Algeo seconded by Horn, the meeting was adjourned at 6:22 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Ben Rainear, Assistant Secretary/Treasurer