

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF AUGUST  
PERKASIE REGIONAL AUTHORITY  
MONDAY, AUGUST 14, 2023

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:28 p.m. on August 14, 2023 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Ben Rainear, and Stephen Algeo. Absent from the meeting with the consent of the Board was Victoria Miller. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

**NEW BUSINESS:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Rainear, seconded by Horn, the Minutes of the regular meeting of July 10, 2023 were unanimously approved as written with Watt abstained.

**PUBLIC FORUM:**

- a) 26 S. 2<sup>nd</sup> St. – Christopher Shelly requested relief from his bill due to a water softener that kept cycling and has since been fixed.  
**See Official Board Action**

**CORRESPONDENCE:**

- a) NPWA Golf Outing – The Manager presented to the Board the invitation to the North Penn/North Wales Customer Appreciation Golf Outing and Dinner on September 25<sup>th</sup> at the Bucks Club. Chairman Watt and Engineer Sean Torpey planned on attending with the Manager.

**PWTA:**

- a) Minutes from the June 2023 meeting
- b) June 2023 flow reports

**FINANCIAL INFORMATION:**

- a) Balance Sheet for July 2023
- b) Profit and Loss Budget Overview Reports for July 2023
- c) Statement of Trust Funds – July 2023
- d) Revenue Fund Requisition Number 583 in the amount of \$136,918.44.
- e) Bond Redemption and Improvement Fund Requisition Number 1110 thru 1112 in the total amount of \$885,417.10.
- f) Construction Fund Requisition Number 189 in the total amount of \$7,484.00.
- g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Rainear, the Financial Information was unanimously approved.

**OPERATIONS REPORT:**

- a) Activity Report for July 2023
- b) Average production by month for July 2023
- c) Precipitation Report for July 2023
- d) Water Production Reports for July 2023
- e) Sewer truck reports

Upon motion by Algeo, seconded by Rainear, the Operations Report was unanimously approved.

**SOLICITOR'S REPORT:**

- a) PENNVEST – The Solicitor stated that he hoped to have more information in September as the project proceeds.
- b) Cedar Ridge – The Solicitor stated that the agreements are ready for dedication.
- c) Pennridge Airport – The Solicitor stated that the final punch list of items were still being worked out between the Engineer and Pennridge Airport.

Upon motion by Horn, seconded by Algeo, the Solicitor's Report was unanimously approved.

**ENGINEER'S REPORT:**

- a) Ridge Road Tank (Reservoir) – The Engineer stated that the contractor was back on site this week.
- b) Bethlehem Pike Water Main Extension – The Engineer stated that the PennDOT HOP plans were submitted and the erosion control plans were submitted to BCCD. He met with PennDOT last week to work out any design issues.
- c) Old Bethlehem Pike Water Main Extension – The Engineer stated that the contractor had installed all of the main line pipe and had started installing services. He informed the Board that UGI informed the contractor of an anode bed they had installed on Old Bethlehem Pike and they are working with UGI to develop a new design for their facilities.
- d) Highland Drive Water Main Replacement – The Engineer informed the Board that they had issued a Notice to Proceed and had a pre-construction meeting for this project. The contractor would be starting the last week of August and it would take about 6 weeks to complete.
- e) McClennen Tract Subdivision – The Engineer stated that the project is located in East Rockhill Township, so the only involvement would be with public water facilities. The development would add 102 single-family homes and 95 townhouses to the Authority's system.

Upon motion by Algeo, seconded by Rainear, the Engineer's Report was unanimously approved.

**MANAGER'S REPORT:**

- a) 2024 Budget – The Manager presented to the Board the 2024 Budget projection along with the wages and salary projection.
- b) Constitution Square LOC Reduction #2 Request – The Manager presented to the Board the Constitution Square LOC Reduction #2 Request with the reduction amount of \$3,416.27.  
**See Official Board Action**
- c) Cedar Ridge LOC Reduction #4 Request – The Manager presented to the Board the Cedar Ridge LOC Reduction #4 Request with the reduction amount of \$30,332.18. The Board advised the Manager that their Escrow account must be brought up to date before the agreement is officially recorded.  
**See Official Board Action**
- d) Cedar Ridge Deed of Easement & Dedication Agreement – The Manager presented to the Board the Cedar Ridge Deed of Easement & Dedication Agreement. Everything received from the developer was satisfactory.

- e) Well #14 Update – The Manager stated that Raab Well Drilling was hoping to have everything ready to do the pump test the week of August 21<sup>st</sup>.
- f) PFAS Litigation Engagement Letter – The Manager presented to the Board the PFAS Litigation Engagement Letter. He stated that he had a joint zoom conference call with representatives from East Rockhill Township and a lawyer from Dilworth Paxson who is spearheading litigation on behalf of Municipalities and Authorities regarding the PFAS contamination. The Board directed the Manager to schedule an executive session meeting with the lawyer prior to the next meeting.

Upon motion by Horn, seconded by Rainear, the Manager's Report was unanimously approved.

**OFFICIAL BOARD ACTION:**

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 26 S. 2<sup>nd</sup> St. for the sewer charges in the amount of \$270.30.

Upon motion by Horn, seconded by Rainear, the Board unanimously approved the Constitution Square LOC Reduction #2 Request of \$3,416.27.

Upon motion by Watt, seconded by Horn, the Board unanimously approved the Cedar Ridge LOC Reduction #4 Request of \$30,332.18 with the agreement of their escrow being brought current before officially recording the Deed of Easement & Dedication Agreement.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Algeo seconded by Rainear, the meeting was adjourned at 6:23 p.m.

Respectfully Submitted,

  
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Laura Snyder, Recording Secretary

  
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Ben Rainear, Assistant Secretary/Treasurer