

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF OCTOBER  
PERKASIE REGIONAL AUTHORITY  
MONDAY, OCTOBER 09, 2023

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:31 p.m. on October 09, 2023 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

**NEW BUSINESS:**

None this meeting.

**EXECUTIVE SESSION:**

The Board met in Executive Session prior to the meeting to discuss personnel.

**MINUTES:**

Upon motion by Algeo, seconded by Miller, the Minutes of the regular meeting of September 11, 2023 were unanimously approved as written with Watt abstained.

**PUBLIC FORUM:**

- a) 416 W. Walnut St. – Theresa Weinstein requested relief from her bill due to a leaking toilet and has since been fixed.  
**See Official Board Action**
- b) 618 W. Walnut St. – Fernando Paredes requested relief from his bill due to a leaking toilet and has since been fixed.  
**See Official Board Action**

**CORRESPONDENCE:**

- a) Ben Rainear Resignation Letter – The Manager presented to the Board Ben Rainear's resignation letter on the PRA and PWTA Boards effective September 30, 2023. Ben was on the PRA Board for 22 plus years.
- b) Water for People Event – The Manager presented to the Board the invitation for the 17<sup>th</sup> annual Water for People Gala being held at the William Penn Inn on November 2<sup>nd</sup>.

**PWTA:**

- a) Minutes from the August 2023 meeting
- b) August 2023 flow reports
- c) Letter Regarding PRA Purchasing Capacity – The Manager presented to the Board the letter that PWTA sent out to all of the members notifying them that PRA was interested in purchasing capacity.
- d) 2024 PWTA Budget – The Manager presented to the Board the 2024 PWTA Budget.
- e) PWTA Budget Comparison – The Manager stated that PWTA's Budget (operating and capital combined) increased 11.58% over last year. He further stated in order to keep pace with the increased costs of treatment that PRA would have to raise their rates to help offset PRA's costs.

#### **FINANCIAL INFORMATION:**

- a) Balance Sheet for September 2023
- b) Profit and Loss Budget Overview Reports for September 2023
- c) Statement of Trust Funds – September 2023
- d) Revenue Fund Requisition Number 585 in the amount of \$314,196.54.
- e) Bond Redemption and Improvement Fund Requisition Number 1118 thru 1125 in the total amount of \$1,598,705.37.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Horn, the Financial Information was unanimously approved.

#### **OPERATIONS REPORT:**

- a) Activity Report for September 2023
- b) Average production by month for September 2023
- c) Precipitation Report for September 2023
- d) Water Production Reports for September 2023
- e) Sewer truck reports – The Manager presented the sewer truck reports to the Board. Watt recommended that PRA increase their sewer truck services rate from \$250.00 to \$300.00 with a 3 hour minimum starting January 1, 2024.

**See Official Board Action**

Upon motion by Miller, seconded by Algeo, the Operations Report was unanimously approved.

#### **SOLICITOR'S REPORT:**

- a) PennVEST Grant – The Solicitor stated that the first submission was submitted and hopefully PRA would be reimbursed soon.
- b) Pennridge Airport – The Solicitor stated that the easements were signed and recorded.

Upon motion by Watt, seconded by Miller, the Solicitor's Report was unanimously approved.

#### **ENGINEER'S REPORT:**

- a) Change Orders #1, #2, and #3 for Highland Dr. Project – The Engineer presented to the Board Change Order #1 in the amount of \$1,917.48 for the test pit excavations, backfilling and additional saw cutting to relocate the water line, Change Order #2 in the amount of \$1,342.03 for excavating the old water main, repairs and backfilling, and Change Order #3 in the amount of \$7,887.00 for the paving of the trench in the cul-de-sac.  
**See Official Board Action**
- b) Ridge Rd. Reservoir – The Engineer stated that the dome roof was installed and the contractor was working on the exterior.
- c) Bethlehem Pike Water Main – The Engineer stated that the major portion of the construction was complete and the contractor was working on connection to the Roy Ann and to Bergey's.
- d) Old Bethlehem Pike Water Main – The Engineer stated that the main line was complete and almost all of the services had been installed. He further stated that there had been a few residents concerned with their yard restoration.
- e) Highland Drive – The Engineer stated that the contractor was making progress and that they were still expected to finish around October 31<sup>st</sup>.
- f) McClennen Tract – The Engineer stated that they were inspecting the public water improvements being installed.

Upon motion by Horn, seconded by Watt, the Engineer's Report was unanimously approved.

### MANAGER'S REPORT:

- a) Resolution 2023-11: Recognition of Board Member Rainear – The Manager presented to the Board Resolution 2023-11: Recognition of Board Member Rainear for his 22 plus years of service to PRA.  
**See Official Board Action**
- b) Resolution 2023-07: 2024 Budget – The Manager presented to the Board Resolution 2023-07: 2024 Budget.  
**See Official Board Action**
- c) Resolution 2023-08: 2024 Water and Sewer Rates – The Manager presented to the Board Resolution 2023-08: 2024 Water and Sewer Rates.  
**See Official Board Action**
- d) Resolution 2023-09: 2024 Salaries and Wages – The Manager presented to the Board Resolution 2023-09: 2024 Salaries and Wages.  
**See Official Board Action**
- e) Resolution 2023-10: 2024 Meeting Dates – The Manager presented to the Board Resolution 2023-10: 2024 Meeting Dates.  
**See Official Board Action**
- f) 2024 Holiday List – The Manager presented to the Board 2024 Holiday List.  
**See Official Board Action**
- g) Paxson Dilworth Legal Services Agreement – The Manager presented to the Board the Paxson Dilworth Legal Services Agreement.  
**See Official Board Action**
- h) KMIT Dividend Check – The Manager presented to the Board the KMIT Dividend Check. This was a refund of the Workers Compensation policy since PRA did not have any claims.
- i) Oakwood Terrace – The Manager stated that this was a subdivision near Grand View Hospital in West Rockhill Township. The Developer was having trouble getting the subdivision through DEP as Sellersville Borough did not want to take ownership of any of the pump stations, mains or anything to do with the sewer system. The developer had a HOA set up to maintain all of those items but DEP wanted either a Township, Borough, or Authority to be the backup. The Developer asked PRA to provide sewer to that area. The Board requested the Manager to contact West Rockhill Township and the developer to discuss further options.

Upon motion by Algeo, seconded by Horn, the Manager's Report was unanimously approved.

### OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 416 W. Walnut St. for the sewer charges in the amount of \$1,084.80.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 618 W. Walnut St. for the sewer charges in the amount of \$665.20.

Upon motion by Watt, seconded by Horn, the Board unanimously approved to increase the fee for sewer truck services from \$250.00 to \$300.00 with a 3 hour minimum starting January 1, 2024.

Upon motion by Watt, seconded by Horn, the Board unanimously approved Change Order #1 in the amount of \$1,917.48, Change Order # 2 in the amount of \$1,342.03 and Change Order #3 in the amount of \$7887.00.

Upon motion by Watt, seconded by Horn, the Board unanimously approved Resolution 2023-11: Recognition of Board Member Rainear.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved, with a vote of 3-1 with Horn opposed, Resolution 2023-07: 2024 Budget, Resolution 2023-08: 2024 Water and Sewer Rates, Resolution 2023-09: 2024 Salaries and Wages, Resolution 2023-10: 2024 Meeting Dates, and 2024 Holiday List.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved Dilworth Paxson Legal Service Agreement.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Horn, the meeting was adjourned at 6:32 p.m.

Respectfully Submitted,



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Laura Snyder, Recording Secretary



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Victoria Miller, Assistant Secretary/Treasurer