

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF DECEMBER
PERKASIE REGIONAL AUTHORITY
MONDAY, DECEMBER 11, 2023

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:25 p.m. on December 11, 2023 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Watt, seconded by Algeo, the Minutes of the regular meeting of November 13, 2023 were unanimously approved as written.

PUBLIC FORUM:

None this meeting.

CORRESPONDENCE:

- a) Perkasio Borough Sponsorship Guide – The Manager presented to the Board the Perkasio Borough Sponsorship Guide. This guide was to inform us of community events that would be available to sponsor.

PWTA:

- a) Minutes from the October 2023 meeting
- b) October 2023 flow reports
- c) Letter from HTWSA – The Manager presented to the Board the letter from HTWSA to PWTA regarding the increased price of EDUs.

FINANCIAL INFORMATION:

- a) Balance Sheet for November 2023
- b) Profit and Loss Budget Overview Reports for November 2023
- c) Statement of Trust Funds – November 2023
- d) Revenue Fund Requisition Number 587 in the amount of \$135,411.72.
- e) Bond Redemption and Improvement Fund Requisition Number 1135 thru 1139 in the total amount of \$189,251.77.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Miller, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for November 2023
- b) Average production by month for November 2023
- c) Precipitation Report for November 2023
- d) Water Production Reports for November 2023
- e) Sewer truck reports

Upon motion by Watt, seconded by Algeo, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

None this meeting.

ENGINEER'S REPORT:

- a) Ridge Rd. Reservoir – The Engineer stated that the reservoir passed the leakage and bacteria tests and was put into service. The drain line and the underdrain were separated to prevent backflow up the underdrain and then they backfilled around the tank.
- b) Bethlehem Pike Watermain Ext. - The Engineer stated that all services had been installed. He further stated that after noticing water was escaping out of a planter in front of the Roy Ann's Diner, they asked Pact to extend the main line an additional 140 feet past the planter, which seemed to have alleviated the overflow issues. The paving restoration was expected to start next year.
- c) Old Bethlehem Pike Watermain Ext. – The Engineer stated that Pact One was looking to complete the final pavement restoration in December.
- d) McClennen Tract – The Engineer stated that the watermain and services for phases 1 and 2 had been installed and tested. The watermain for phase 3 was planned for installation next year but would be started earlier.
- e) Well #14 – The Engineer stated that they were working to develop a treatment design and determine building footprint to accommodate treatment.
- f) Well #4 – The Engineer stated that they were discussing options for PFAS remediation based on the most recent tests.

Upon motion by Watt, seconded by Miller, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Employee Luncheon – The Manager informed the Board of the Holiday Employee luncheon.
- b) Extension of Agreement of Sale for TMP #12-025-022 – The Manager presented to the Board an e-mail regarding an extension to the agreement of sale for parcel 12-025-022. The request was for an extension of the settlement date to change to January with a \$10k non-refundable deposit.

See Official Board Action

Upon motion by Watt, seconded by Algeo, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Miller, the Board unanimously approved to extend the settlement date for Parcel 12-025-022 to February 29, 2024 with a non-refundable deposit of \$10k by December 30, 2023 which would go towards the purchase price if settled by agreement date.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Horn, the meeting was adjourned at 6:03 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Assistant Secretary/Treasurer