

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF MARCH
PERKASIE REGIONAL AUTHORITY
MONDAY, MARCH 11, 2024

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:30 p.m. on March 11, 2024 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller, Gregory Martin and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Watt, seconded by Miller, the Minutes of the regular meeting of February 12, 2024 were unanimously approved as written.

PUBLIC FORUM:

- a) 135 S. Main St. – Elan Shirman requested 2 sewer EDUs be waived for his property. When the property was purchased, he thought it had 3 EDUs per the Bucks County Records website then found out it only had 1 EDU. The Board did not approve the request to waive the EDUs as PRA would still have to delegate 2 EDUs out of their PWTA capacity.
- b) 445 Dorchester Ln – Verdie Winters requested relief from her bill due to a leaking toilet and has since been fixed.
See Official Board Action

CORRESPONDENCE:

- a) Sellersville Borough Donation Request – The Manager presented to the Board the Sellersville Borough Donation Request. The Board decided not to donate as Sellersville Borough was not in their service area.

PWTA:

- a) Minutes from the January 2024 meeting
- b) January 2024 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for February 2024
- b) Profit and Loss Budget Overview Reports for February 2024
- c) Statement of Trust Funds – February 2024
- d) Revenue Fund Requisition Number 590 in the amount of \$132,387.79.
- e) Bond Redemption and Improvement Fund Requisition Number 1146 thru 1147 in the total amount of \$13,260.00.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Horn, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for February 2024
- b) Average production by month for February 2024
- c) Precipitation Report for February 2024
- d) Water Production Reports for February 2024
- e) Sewer truck reports

Upon motion by Watt, seconded by Martin, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) 1700 Tabor Road – The Solicitor stated that with the Board not approving the request from the residents at 1700 Tabor Road to have their base rate waived for one year, that he would look into the next step for non-payment.

Upon motion by Martin, seconded by Horn, the Solicitor's Report was unanimously approve.

ENGINEER'S REPORT:

- a) Ridge Rd. Reservoir – The Engineer stated that the fence repair had been completed and he expected all remaining work to be completed by May.
- b) Bethlehem Pike Water Main Extension – The Engineer stated that they were to be issued a Notice of Substantial Completion and expected the remaining work to be completed by May.
- c) Old Bethlehem Pike – PennVEST – The Engineer stated that the balance of the final pavement was scheduled for March of this year.
- d) McClennen Tract – The Engineer stated that the water main and services for the entire site had been installed and that they would be developing a punch list of remaining work to be done.
- e) Well #14 – The Engineer stated that they had developed preliminary plans of the building for presentation to the Board.
- f) Well #4 – The Engineer stated that they submitted plans to East Rockhill Township for a Conditional Use application and a Waiver of Land Development. He further stated that they began the application process to PennVEST for grant funds and would be applying for a categorical exclusion from PennVEST's environmental review process.
- g) 9th St. Water main Replacement – The Engineer stated that bids were accepted March 6th and Fer-Pal Construction USA LLC was the apparent low bidder. The Engineer recommended a Notice of Intent to Award be issued.

See Official Board Action

Upon motion by Martin, seconded by Horn, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Alexander's Lawn Care Proposal – The Manager presented to the Board the Alexander's Lawn Care Proposal.
See Official Board Action
- b) Trademark Landscaping Proposal – The Manager presented to the Board the Trademark Landscaping Proposal.
See Official Board Action
- c) Resolution 2024-01: Reimbursement Resolution – The Manager presented to the Board Resolution 2024-01: Reimbursement Resolution.
See Official Board Action
- d) Office Building Lighting Replacement Quote – The Manager presented to the Board the Office Building Lighting Replacement Quote. The Board advised the Manager to obtain multiple quotes for discussion at the next Board meeting.
- e) 2023 CCR – The Manager presented to the Board the 2023 CCR.
- f) PA American Water Bill Comparison – The Manager presented to the Board a comparison water bill with PA American Water. The bill was a monthly water bill which used just under 5k gallons for the month which would equate to 15k for a quarter. The monthly bill was \$94.67. PRA's quarterly water bill would be \$133.75 for just water and combined water and sewer for 15k gallons would be \$315.25. The price for the monthly water bill with PA American Water was almost as high as PRA's quarterly bill for both water and sewer combined.

Upon motion by Watt, seconded by Miller, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 445 Dorchester Ln for the sewer charges in the amount of \$369.60.

Upon motion by Watt, seconded by Miller, the Board unanimously approved to issue a Notice of Intent to Award to Fer-Pal Construction USA LLC. for both projects, a Notice of Award and a Notice to Proceed, conditional upon receipt, inspection and acceptance of the required bonds, insurance certificates and executed agreements.

Upon motion by Watt, seconded by Martin, the Board unanimously approved Alexander's Lawn Care Proposal for the 2024 grass cutting of PRA's 8 wells and office location.

Upon motion by Watt, seconded by Martin, the Board unanimously approved Trademark Landscaping Proposal for the edging, cleanup and mulching at 150 Ridge Rd.

Upon motion by Watt, seconded by Horn, the Board unanimously approved Resolution 2024-01: Reimbursement Resolution.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Horn, the meeting was adjourned at 6:54 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Secretary