

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF DECEMBER
PERKASIE REGIONAL AUTHORITY
MONDAY, DECEMBER 9, 2024

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:30 p.m. on December 9, 2024 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller, Gregory Martin and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Martin, seconded by Miller, the Minutes of the regular meeting of November 11, 2024 were unanimously approved as written.

PUBLIC FORUM:

- a) Ray Foerster – Grundy Insurance – Ray presented to the Board a Risk Management Review, detailed insurance program options including coverage issues and possible changes to make for future policies.

CORRESPONDENCE:

- a) NPWA Press Release – Tony Bellitto – The Manager presented to the Board the Press Release from NPWA regarding Tony Bellitto’s retirement of being their long-time executive director.

PWTA:

- a) Minutes from the October 2024 meeting
- b) October 2024 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for November 2024
- b) Profit and Loss Budget Overview Reports for November 2024
- c) Statement of Trust Funds – November 2024
- d) Revenue Fund Requisition Number 599 in the amount of \$109,103.67.
- e) Bond Redemption and Improvement Fund Requisition Number 1197 thru 1201 in the total amount of \$392,580.54.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Miller, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for November 2024
- b) Average production by month for November 2024
- c) Precipitation Report for November 2024
- d) Water Production Reports for November 2024
- e) Sewer truck reports

Upon motion by Watt, seconded by Algeo, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Military Leave – The Solicitor presented to the Board the Military Leave Policy which would allow an employee a maximum of 30 days paid leave. The Board directed the Solicitor to make an adjustment in the policy for the next meeting.
- b) 3M Litigation – The Solicitor stated that the claims were continuing to move through the process.

Upon motion by Watt, seconded by Martin, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) 809 Three Mile Run Rd. Subdivision – The Engineer stated that there was no change in the progress of the project.
- b) Green Ridge Estates West – The Engineer stated that there was no change in the progress of the project.
- c) McClellan Tract – The Engineer stated that there was no change in the progress of the project.
- d) Well #14 – The Engineer stated that they were pursuing a variance for the wetlands from the Zoning Hearing Board and finalizing the land development plans. They determined there to be no DEP requirements on the wetlands.
- e) Well #4 – The Engineer stated that they finished the PennVEST application, received all DEP permitting, and intended to go out to bid within the month. The Engineer requested approval to prepare two separate bids due to anticipated funding.
See Official Board Action
- f) 9th St. Water Main Lining – The Engineer stated that they had received the as-builts for the project and prepared paperwork to close the project out.
- g) Spruce St. Townhouses – The Engineer stated that they created a punch list of work to be completed before final acceptance of the project.
- h) Lawn Avenue Subdivision – The Engineer stated that they received plans for a 69-lot subdivision and a sanitary pump station. They have issued the first review for the pump station and are waiting on revised plans before issuing a review of the subdivision.

Upon motion by Watt, seconded by Miller, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) SCADA Upgrade Quote – The Manager presented to the Board the SCADA Upgrade Quote. This would be an implementation of cloud-based SCADA and CoStream Managed Services.
See Official Board Action
- b) Pennoni 2025 Rate Schedule – The Manager presented to the Board the 2025 rate schedule for Pennoni.
See Official Board Action
- c) 2025 Audit Agreement – The Manager presented to the Board the 2025 Audit Agreement.
See Official Board Action

Upon motion by Watt, seconded by Horn, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Engineer to prepare two separate bids and advertise for well #4.

Upon motion by Horn, seconded by Martin, the Board unanimously approved the SCADA Upgrade Quote for \$99,485.00.

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Pennoni 2025 Rate Schedule.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the 2025 Audit Agreement.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn seconded by Martin, the meeting was adjourned at 6:44 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Secretary