

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF FEBRUARY
PERKASIE REGIONAL AUTHORITY
MONDAY, FEBRUARY 12, 2024

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:29 p.m. on February 12, 2024 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller, Gregory Martin and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

The Board met in Executive Session prior to the meeting to discuss potential litigation.

MINUTES:

Upon motion by Martin, seconded by Miller, the Minutes of the regular meeting of January 08, 2024 were unanimously approved as written.

PUBLIC FORUM:

- a) 245A Ridge Rd. – Timothy Browning requested relief from his tenant’s bill due to a leaking toilet and has since been fixed.
See Official Board Action

CORRESPONDENCE:

- a) PMAA Board Member Training – The Manager presented to the Board the PMAA Board Member Training. The conference is offered annually to any members.
- b) Women in Leadership Conference – The Manager presented to the Board the Women in Leadership Conference.
- c) Holiday House Pool Donation Request – The Manager presented to the Board the Holiday House Pool Donation Request. The Board decided not to donate as the pool was not within PRA’s service area.

PWTA:

- a) Minutes from the December 2023 meeting
- b) December 2023 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for January 2024
- b) Profit and Loss Budget Overview Reports for January 2024
- c) Statement of Trust Funds – January 2024
- d) Revenue Fund Requisition Number 589 in the amount of \$185,135.96.
- e) Bond Redemption and Improvement Fund Requisition Number 1144 thru 1145 in the total amount of \$91,396.54.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Martin, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for January 2024
- b) Average production by month for January 2024
- c) Precipitation Report for January 2024
- d) Water Production Reports for January 2024
- e) Sewer truck reports

Upon motion by Watt, seconded by Algeo, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

None this meeting.

ENGINEER'S REPORT:

- a) Ridge Rd. Reservoir – The Engineer stated that the fence would be tentatively scheduled to be installed the week of February 12th. The Engineer further stated that they are issuing a Notice of Substantial Completion this month, with the remaining work to be completed by May.
- b) Bethlehem Pike Watermain Ext. – The Engineer stated that the paving restoration would be expected to commence this year in March. He further stated that they would be issuing a Notice of Substantial Completion this month, with the remaining work to be completed by May.
- c) Old Bethlehem Pike – Grant – The Engineer stated that the final pavement restoration was approximately 60% complete with the balance scheduled to be finished in March of this year.
- d) McClellan Tract – The Engineer stated that the watermain and service for the entire site had been installed and had passed their pressure and Bac-T tests. The builder estimated to begin connecting in March.
- e) Well #14 – The Engineer presented to the Board the developed preliminary plans and renderings of the building.
- f) Well #4 – The Engineer presented to the Board the developed preliminary plans and renderings of the building. He further stated that they had met with East Rockhill Township on February 9th to discuss requirements for the project.
- g) 9th St. Watermain Replacement – The Engineer stated that the plans and bid documents were completed. He expected to recommend moving forward with an award at the March meeting, with construction tentatively beginning in April.

Upon motion by Martin, seconded by Horn, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) 1700 Tabor Rd. – The Manager presented to the Board the e-mail from the owner at 1700 Tabor Road requesting to have their base charges waived for one year as they did not physically connect to the PRA system but had their lateral run to their home by the contractor.
See Official Board Action
- b) Well Sign Quote – The Manager presented to the Board the well sign quote from Fast Signs to replace three of the signs at PRA well sites.
See Official Board Action

Upon motion by Watt, seconded by Algeo, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Miller, seconded by Algeo, the Board unanimously approved to credit 245A Ridge Rd. for the sewer charges in the amount of \$856.11.

Upon motion by Watt, seconded by Horn, the Board unanimously declined the request from 1700 Tabor Rd. to waive their base fee for a year.

Upon motion by Watt, seconded by Martin, the Board unanimously approved the well sign quote and to find out if the signs could be treated to slow down or prevent deteriorating.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

- a) Hal Schirmer, West Rockhill Township Board of Supervisors Chairman and Vice Chairman of JRA, requested PRA's thoughts on supporting the Holiday House Pool renovations. The Board discussed with Schirmer that PRA would not be donating to the pool as it was not within PRA's service area.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Horn, the meeting was adjourned at 6:38 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Secretary