

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF MARCH
PERKASIE REGIONAL AUTHORITY
MONDAY, MARCH 9, 2020

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:30 p.m. on March 9, 2020 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Stephen Algeo and David Bedillion. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor and Patricia Fluck, Accounting Assistant.

EXECUTIVE SESSION:

The Chairman announced that the Board did meet in an executive session prior to the regular Board meeting to discuss real estate.

MINUTES:

Upon motion by Horn, seconded by Algeo, the Minutes of the regular meeting of February 10, 2020 were approved as written, with Bedillion abstaining.

PUBLIC FORUM:

- a) Ben Rainear Appointment – Chairman Watt re-welcomed Ben Rainear to the PRA Board to serve the remainder of the term vacated by former Assistant Secretary/Treasurer, Robert Wasson. He further stated that Mr. Rainear had previously served on the PRA Board for many years and appreciated the knowledge and skills he brings to the current PRA Board and requested the Board approve the Appointment of Ben Rainear to the PRA Board.
See Official Board Action
- b) 501 Concord Place, Perkasio, PA – Property owner Maryann Lynskey requested a credit on the sewer portion of their bill for a leaking toilet that has since been fixed.
See Official Board Action
- c) 517 Vine Street, Perkasio, PA – Property owner James Perkins requested a credit on the sewer portion of their bill for a leaking toilet that has since been fixed.
See Official Board Action

CORRESPONDENCE:

- a) PMAA Region 1 Dinner - The Manager informed the Board of the PMAA Region 1 Dinner and advised if anyone would like to attend, please let him know.
- b) PMAA Spring Management Workshop - The Manager informed the Board of the PMAA Spring Management Workshop and advised if anyone would like to attend, please let him know.

PWTA:

- a) Minutes from the January 2020 meeting
- b) January 2020 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for February 2020
- b) Profit and Loss Budget Overview Reports for February 2020
- c) Statement of Trust Funds – February 2020
- d) Revenue Fund Requisition Number 542 in the amount of \$104,235.64.
- e) Construction Fund Requisition Number 73 through 74 in the amount of \$16,157.50.
- f) Project Summaries
- g) Developer Escrow Releases & Summaries

Upon motion by Algeo, seconded by Bedillion, the Financial Report and the List of Bills – Items d) through g) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report
- b) Average production by month for February 2020
- c) Precipitation Report for February 2020
- d) Water Production Reports for February 2020
- e) Sewer truck reports
- f) 2020 Operations Summary

Upon motion by Bedillion, seconded by Horn, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Open Project Updates –The Solicitor stated that he has been finalizing the Green Ridge Estates, Green Ridge Estates West and Constitution Square developer agreements that should be completed soon. In addition, the Solicitor provided an update on the Branch Road property as well as a draft letter to Perkasio Borough regarding grease traps.

Upon motion by Horn, seconded by Bedillion, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Booster Station – The Engineer stated that they received bids for this project on March 6, 2020. The Engineer stated that of the 3 contracts, 2 of the bids appear to be good bids, but the apparent low bidder for the general contract bid had contacted him that he had made a mistake on his bid and would like his bid voided. After some discussion, the Board determined the best way to move forward would be to contact the 2 apparent low bidders for the electrical and pressure reducing vault contracts and ask them for an extension so that the general contract can be rebid. The Board also directed the Engineer to rebid the general contract and have the bid results for the next meeting.
- b) Green Ridge Estates West - The Engineer stated they are reviewing plans from the developer, however, the approval process may be challenging since the development is partially in Perkasio Borough and East Rockhill Township and would require approval by both municipalities.
- c) Perkasio Green – The Engineer stated they received plans from the developer, however, they have suggested to the developer a different concept that would result in “normal” sewer depths since the current plans included very deep sewers.

Upon motion by Algeo, seconded by Horn, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Resolution 2020-01: PA 811 Safe Digging Month - The Manager presented the Board with the resolution for approval.
See Official Board Action
- b) Draft Letter to Perkasio Borough (grease traps) – The Manager presented the Board with a draft letter to Perkasio Borough regarding grease traps for approval. The Board directed the Manager to finalize the letter and send to Perkasio Borough.
- c) Pennridge Airport – The Manager presented the Board with an email from the owner of the Pennridge Airport requesting that PRA pay \$1,605.00 to his contractor for work that the Pennridge Airport was aware of and agreed to pay as part of the Pennridge Airport development's approved plan. The Board directed the Manager to respond to the owner of Pennridge Airport that PRA does not pay any monies to developers for work that was disclosed and accepted to be done by the developer when the development plans were originally approved.
- d) 262 E. Branch Road – The Manager stated that he had received a call from the property owner stating that he had a failing septic system and would like to connect to public sewer. The Manager showed a map of the area and the Board discussed the best way to serve the property with the least cost to the property owner.

Upon motion by Algeo, seconded by Bedillion, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the Appointment of Ben Rainear to the PRA Board to fill the vacancy of the Assistant Secretary/Treasurer position.

Upon motion by Horn, seconded by Bedillion, the Board unanimously approved to credit 501 Concord Place, account #2340, the sewer charges for a malfunctioning toilet that was since fixed in the amount of \$115.80 plus late fees with total credit of \$126.08.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 517 Vine Street, account #6798, the sewer charges for a malfunctioning toilet that was since fixed in the amount of \$262.50.

Upon motion by Watt, seconded by Horn, Resolution 2020-01: PA 811 Safe Digging Month was unanimously approved.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

The Board did not have an Executive Session after the meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Bedillion, the meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Patricia Fluck, Recording Secretary

David Bedillion, Secretary