

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF OCTOBER  
PERKASIE REGIONAL AUTHORITY  
MONDAY, OCTOBER 12, 2020

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:33 p.m. on October 12, 2020 by Chairman David Watt (at Authority building). Attending in addition to the Chairman were Board Members J. Thomas Horn (at Authority building), Benjamin Rainear (at Authority building), Stephen Algeo (virtually attended) and David Bedillion (at Authority building). Staff members present: Nicholas Fretz, Manager (at Authority building), Peter C. Andersen, Engineer (virtually attended), John N. Schaeffer, III, Esquire, Solicitor (virtually attended) and Patricia Fluck, Accounting Assistant (at Authority building).

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Horn, seconded by Rainear, the Minutes of the regular meeting of September 14, 2020 were unanimously approved as written.

**PUBLIC FORUM (NO PUBLIC ATTENDED – REQUESTS WERE PRESENTED BY PRA STAFF)**

- a) 621 Arch Street, Perkasio, PA – Property owner Charis Hunsberger requested a credit on the sewer portion of their bill for a leaking shower for her tenant that has since been fixed.  
**See Official Board Action**
- b) 306 W. Walnut Street, Perkasio, PA – Property owner Robert Bruner requested a credit on the sewer portion of their bill for a leaking toilet that has since been fixed.  
**See Official Board Action**

**CORRESPONDENCE:**

None this meeting.

**PWTA:**

- a) Minutes from the August 2020 meeting
- b) August 2020 flow reports
- c) 2021 Budget
- d) 10 Year Budget Comparison

**FINANCIAL INFORMATION:**

- a) Balance Sheet for September 2020
- b) Profit and Loss Budget Overview Reports for September 2020
- c) Statement of Trust Funds – September 2020
- d) Revenue Fund Requisition Number 549 in the amount of \$273,973.17
- e) Bond Redemption & Improvement Fund Number 1056 in the amount of \$15,646.00
- f) Construction Fund Requisition Number 97 through 101 in the total amount of \$292,573.13
- g) Project Summaries
- h) Developer Escrow Releases & Summaries

Upon motion by Horn, seconded by Bedillion, the Financial Report and the List of Bills – Items d) through h) were unanimously approved.

### **OPERATIONS REPORT:**

- a) Activity Report for September 2020
- b) Average production by month for September 2020
- c) Precipitation Report for September 2020
- d) Water Production Reports for September 2020
- e) Sewer truck reports
- f) 2020 Operations Summary

Upon motion by Bedillion, seconded by Rainear, the Operations Report was unanimously approved.

### **SOLICITOR'S REPORT:**

- a) Project Updates –The Solicitor stated that he had drafted an Ordinance for West Rockhill Township mandatory sewer connection for the Board's review. In addition, he further stated that he reviewed the letter being sent out to the affected property owners in West Rockhill Township and recommended the Board send the letter so they can receive feedback from those property owners before the next West Rockhill Township meeting.
- b) Booster Station Building – The Solicitor stated that he was contacted by the PRA Manager regarding the delivery of the Booster Station building and was informed that the supplier would not be able to honor the agreement that the building would be delivered on site the first week of November but instead would be delivered at the end of December. There was much discussion on the affect that would have on PRA and the other vendors for the project. The Board directed the Solicitor to send a letter to the current supplier of the building stating that due to the fact that they could not honor the agreement for delivery in November, that PRA would be terminating the agreement.

**See Official Board Action**

Upon motion by Watt, seconded by Horn, the Solicitor's Report was unanimously approved.

### **ENGINEER'S REPORT:**

- a) Booster Station – The Engineer stated that this issue was discussed in the Solicitor's report as indicated above.
- b) Booster Station Pressure Reducing Vaults – The Engineer stated that the pressure reducing vaults have been installed and the piping had been successfully pressure tested. He further stated that the delivery of the actual valves had been pushed back to the beginning of November.
- c) Perkasio Green (Cedar Ridge) – The Engineer stated the contractor must be behind schedule because they have scheduled separate crews for the water and sewer installation for this project.
- d) Hidden Meadows – The Engineer stated the developer was scheduled to address the water/sanitary punch list in the last few weeks in October.

Upon motion by Algeo, seconded by Rainear, the Engineer's Report was unanimously approved.

### **MANAGER'S REPORT:**

- a) Resolution 2020-05: Meeting Dates for 2021 – The Manager presented Resolution 2020-05: Meeting Dates for 2021 for approval.  
**See Official Board Action**
- b) Resolution 2020-06: Establishing 2021 Budget – The Manager presented Resolution 2020-06: Establishing 2021 Budget for approval.  
**See Official Board Action**
- c) Resolution 2020-07: Revising Water & Sewer Rates for 2021 – The Manager presented Resolution 2020-07: Revising Water & Sewer Rates for 2021 for approval.  
**See Official Board Action**
- d) Resolution 2020-08: Establishing Salaries & Wages for 2021 – The Manager presented Resolution 2020-08: Establishing Salaries & Wages for 2021 for approval  
**See Official Board Action**

**MANAGER’S REPORT (CONTINUED):**

- e) 2021 Holiday List – The Manager presented the 2021 Holiday List and requested the Board approve an additional holiday to include most all Federal Holidays.  
**See Official Board Action**
- f) Well #11 Updates – The Manager stated that at the last meeting the Board discussed Well #11 and the option of possibly sealing off sections of the well to cut down on TDS, manganese and turbidity. He further stated that they received the results back and there were not any viable sections to block off that would bring those levels down low enough to be below the “suggested limit levels” (plus the cost of doing that is really prohibitive at this point). With that, the Manager stated that they have come to the conclusion that the best course of action was to insert a smaller submersible pump that will pump about 340 gpm (currently PRA pumps about 515 gpm). The Manager stated that they pumped at this level for a 24 hour pump test and that actually brought the results for TDS’s below the suggested limit level. He further stated that he believed that this was the best solution in the short-term. This would allow PRA to pump Well #10 significantly less (18 hours per day) with Well #11 down.
- g) Dump Truck Quotes – The Manager presented two (2) quotes for a new dump truck. The first quote for the chassis was a 2021 Mack for \$113,800 and the second was for a 2022 Hino for \$72,500. He further stated that in addition to those costs, PRA would have to get the bed and hydraulics from Triad (that would be in addition to the truck chassis) and that would be an additional \$35k regardless of which truck was chosen.
- h) Manhole Rehab Quote – The Manager presented the Board with a quote for manhole rehab work at a cost of \$14,000.00. He further stated that this was part of PRA’s ongoing I&I program and would allow for seven (7) manholes to be spray foam lined.  
**See Official Board Action**
- i) Ridge Road Sewer Extension – The Manager stated that the PASWS Grant had been executed was awaiting formal execution by the Comptroller. He further presented a letter to be sent out to the affected property owners asking if they would want public sewer. The Manager stated that after getting feedback from the affected property owners, the next step would be to attend the November meeting at West Rockhill Township. He further stated that he had the Solicitor prepare a draft connection ordinance for the West Rockhill Supervisors to consider. This ordinance basically only calls for mandatory connections if the property had a failing sewer system, build a new dwelling, or sell the property.

Upon motion by Horn, seconded by Bedillion, the Manager’s Report was unanimously approved.

**OFFICIAL BOARD ACTION:**

Upon motion by Watt, seconded by Rainear, the Board approved, with a vote of 4-1 with Horn abstaining, to credit 621 Arch Street, account #0297, the sewer charges for a malfunctioning shower for a tenant that was since fixed in the amount of \$446.00.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved to credit 306 W. Walnut Street, account #1449, the sewer charges for a malfunctioning toilet that was since fixed in the amount of \$163.65.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved to send a letter to the current supplier of the Booster Station building stating that due to the fact that they could not honor the agreement for delivery in November, that PRA would be terminating the agreement

Upon motion by Watt, seconded by Rainear, the Board unanimously approved Resolution 2020-05: Meeting Dates for 2021.

Upon motion by Watt, seconded by Horn, the Board unanimously approved Resolution 2020-06: Establishing 2021 Budget.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved Resolution Resolution 2020-07: Revising Water & Sewer Rates for 2021.

**OFFICIAL BOARD ACTION (CONTINUED):**

Upon motion by Watt, seconded by Rainear, the Board approved, with a vote of 4-1 with Horn voting nay, Resolution 2020-08: Establishing Salaries & Wages for 2021.

Upon motion by Watt, seconded by Rainear, the Board approved, with a vote of 4-1 with Horn voting nay, the 2021 Holiday List to include most all Federal Holidays.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved the Manhole Rehab Quote Not to Exceed \$14,000.00.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

**EXECUTIVE SESSION:**

The Board did have an Executive Session after the meeting regarding real estate.

**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Rainear, seconded by Algeo, the meeting was adjourned at 7:43 p.m.

Respectfully Submitted,

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Patricia Fluck, Recording Secretary

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David Bedillion, Secretary